

This inspection checklist is a risk management tool that should be completed prior to each match day. It is designed with amateur sports volunteers in mind to assist you to identify risks present on the day and to take steps to prevent injuries to players and others at the venue, which could result in claims against the Rugby Body.

Note: This inspection does not identify all risks. Rugby Australia suggest you use your own experience and initiative to identify any additional risks that may be present.

Please [Click Here](#) to view Rugby Australia Insurance Risk Management information.

\*\*If any risks have been identified (marked 'No'), provide details on the reverse including steps taken to reduce risks.

**This completed form should be kept on file by the Rugby Body.**

Rugby Body: \_\_\_\_\_

Venue: \_\_\_\_\_

Date: \_\_\_\_\_

#### Weather

Are the weather conditions safe for play to commence? Points to consider include heavy rain, fog, lightning, hail and extreme heat.

Yes  No\*\*

#### Field of Play

Is the ground and surrounds free from debris that may pose a risk of injury?

Yes  No\*\*

Are hazards (such as sprinkler heads, taps, and cricket pitches, etc) covered and level with the surrounds?

Yes  No\*\*

Is the ground free from holes or uneven sections that could cause tripping and falls?

Yes  No\*\*

Are post pads securely placed prior to beginning games / training?

Yes  No\*\*

Is the playing enclosure roped off or enclosed with a 5m clear space?

Yes  No\*\*

Is the playing enclosure boundary a safe distance from the sideline (minimum 5m where practicable) and have obstacles been removed or adequately covered to prevent injury?

Yes  No\*\*

Are all tables, chairs, tents, etc. a safe distance (not less than 5 m) from the sideline and securely in place?

Yes  No\*\*

Are fields properly marked, as per Laws of the Game?

Yes  No\*\*

#### Medical Requirements

Are qualified first aid personnel (or higher qualified medical practitioner) available for all matches?

Yes  No\*\*

Are appropriate medical requirements including first aid kit, ice for injuries, emergency contacts, and telephone available?

Yes  No\*\*

Is a stretcher (preferable scoop stretcher) ready and available for use by trained personnel?

Yes  No\*\*

Is ambulance entry to the field readily accessible (i.e. gate unlock, clear of vehicles, etc.)?

Yes  No\*\*

#### Facilities

Is perimeter fencing and signage is safe and secured?

Yes  No\*\*

Are change rooms clean and hygienic, and free of obstacles? Points to consider include blood spillage, sharp edges, medical supplies safely stored.

Yes  No\*\*

Are toilets clean and hygienic, and free of obstacles? Points to consider include dry floors, no equipment stored in public areas, etc.

Yes  No\*\*

Are Public areas, such as the grandstand, clubrooms and BBQ area, clean and free of visible risks?

Points to consider include collapsed seats, protruding wires, broken windows, damaged steps, steps without hand rails

Yes  No\*\*

Action Taken

If any risks have been identified in completing this form, please provide details below including steps taken to reduce risks.

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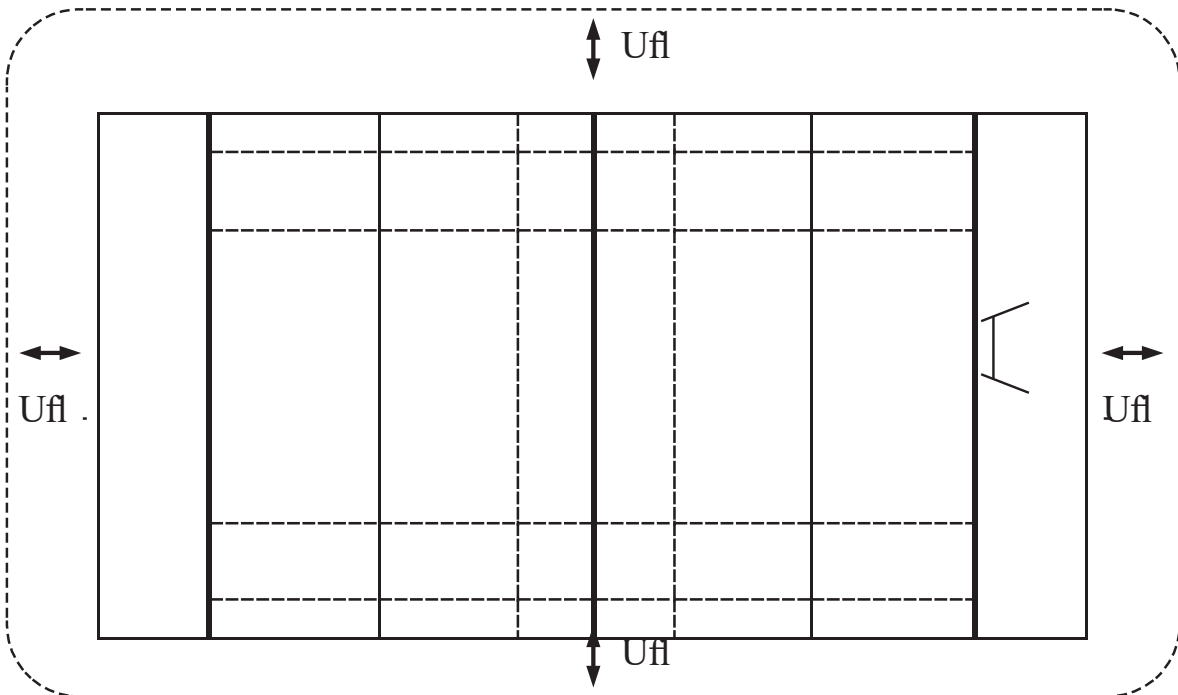


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Can you please highlight on the below diagram the location of any identified risks.



Rugby Body Representative

Name: \_\_\_\_\_

Sign: \_\_\_\_\_